

Calgary Association of Legal Administrators							
BUDGET to ACTUAL							
16-Jan-17							
For the Year 2016/2017							
		2016/17			2015/16		
		April 01, 2016	CURRENT		April 01, 2015	Mar.31, 2016	
Closing Operating Bank Balance		31,471.41	59,920.50		50,916.05	31,471.41	
Opening Savings Account Balance		50,979.60	51,310.00		50,575.00	50,979.60	
			111,230.50			82,451.01	
	GL Acct.	BUDGET	Actual	Over/Under Budget	Budget	Actual	Over/Under Budget
Membership Fees	4100	24,000.00	24,213.00	-213.00	24,000.00	23,572.00	428.00
Business Partner Sponsorship	4110	70,000.00	88,748.30	-18,748.30	63,000.00	64,000.00	-1,000.00
Salary Survey	4120	12,000.00	12,000.00	0.00	12,000.00	13,300.00	-1,300.00
Golf Tournament	4130	7,000.00	6,510.00	490.00	5,000.00	See Retreat Rev.	
Interest	4170	500.00	331.88	168.12	575.00	405.36	169.64
Guest Fees	4160	0.00	0.00	0.00	0.00		0.00
Cancellation Fees	4180	0.00	20.00	-20.00	0.00		0.00
Miscellaneous Income	4190	0.00	75.00	-75.00	0.00		0.00
CALA/ELOMA Retreat	4200	0.00	0.00	0.00	15,000.00	14,799.00	201.00
<b>TOTAL REVENUE</b>		<b>113,500.00</b>	<b>131,898.18</b>	<b>-18,398.18</b>	<b>119,575.00</b>	<b>116,076.36</b>	
<b>TOTAL CASH</b>		<b>195,951.01</b>	<b>214,349.19</b>	<b>complete @ Y/E</b>	<b>221,066.05</b>	<b>217,567.41</b>	<b>-1,501.36</b>
Bank Charges/Interest	5050	250.00	205.68	44.32	50.00	204.85	-154.85
Educational/Business Meetings	5100	20,000.00	13,707.01	6,292.99	22,000.00	1,657.35	20,342.65
Fall Networking Event	5120	10,000.00	0.00	10,000.00	5,000.00		5,000.00
AGM (Prior Year)	5105	6,000.00	2,648.81	3,351.19	6,000.00	4,352.99	1,647.01
ALA Conference - Travel and Registration	5130	15,000.00	10,798.74	4,201.26	7,000.00	11,823.44	-4,823.44
Managing Partner Lunch	5140	5,000.00	171.37	4,828.63	10,000.00	5,194.55	4,805.45
Golf Tournament (Incl. Next Year Deposit)	5150	18,000.00	15,275.56	2,724.44	18,000.00	19,927.50	-1,927.50
Speaker Fees	5160	22,000.00	3,150.00	18,850.00	20,000.00	16,015.48	3,984.52
Board Meetings & Know Your Members	5180	5,000.00	5,291.25	-291.25	5,000.00	4,237.00	763.00
Hosting/Committee Appreciation	5185	3,000.00	2,732.18	267.82	2,000.00	300.00	1,700.00
Salary Survey	5190	4,300.00	4,087.87	212.13	4,300.00	4,050.00	250.00
Subsection Luncheons	5195	6,000.00	3,659.14	2,340.86	5,000.00	4,500.22	499.78
CLI - Travel and Registration	5200	20,000.00	19,522.48	477.52	16,000.00	12,361.47	3,638.53
Miscellaneous	5210	1,000.00	213.59	786.41	1,000.00	917.88	82.12
Community Challenge	5215	3,000.00	0.00	3,000.00	3,000.00	2,203.48	796.52
Charitable Giving (not Comm.Challenge)	5215	1,000.00	891.45	108.55	0.00		0.00
Christmas Social	5220	12,000.00	10,057.66	1,942.34	12,000.00	11,877.22	122.78
Stampede Function	5222	6,000.00	3,024.38	2,975.62	5,000.00	5,451.54	-451.54
Spring Fling (Business Partner Event)	5226	10,000.00	100.00	9,900.00	10,000.00	6,659.95	3,340.05
Conference Scholarships (RLC & National)	5250	10,000.00	7,110.21	2,889.79	10,000.00	2,000.00	8,000.00
Promotional Items (CALA branded items)	5275	5,000.00	4,882.87	117.13	5,000.00	2,289.38	2,710.62
Website Costs	5280	4,000.00	1,588.44	2,411.56	4,000.00	786.10	3,213.90
CALA/ELOMA Retreat	5285	0.00	0.00	0.00	35,000.00	18,306.00	16,694.00
Region 5 Expenses/Rebranding	5290	0.00	0.00	0.00	5,000.00		5,000.00
				0.00			
				0.00			
<b>TOTAL EXPENSES</b>		<b>186,550.00</b>	<b>109,118.69</b>	<b>77,431.31</b>	<b>210,350.00</b>	<b>135,116.40</b>	<b>75,233.60</b>
<b>NET CASH BALANCE</b>		<b>9,401.01</b>	<b>105,230.50</b>	<b>complete @ Y/E</b>	<b>10,716.05</b>	<b>82,451.01</b>	<b>-76,734.96</b>

Calgary Association of Legal Administrators

Balance Sheet As at 01/16/2017

ASSET

CURRENT ASSETS

Royal Bank Chequing Account	53,920.50
Royal Bank GIC Accounts - 25	0.00
Royal Bank GIC Accounts - 26	0.00
Royal Bank GIC - 27	0.00
Royal Bank GIC - 28	51,310.00
Prepaid Expenses	0.00
Accounts Receivable	0.00
Accounts Receivable - written off	0.00
<b>TOTAL CURRENT ASSETS</b>	<u>105,230.50</u>

**TOTAL ASSET** 105,230.50

LIABILITY

**TOTAL LIABILITY** 0.00

EQUITY

EQUITY

Retained Earnings	82,451.01
Current Earnings	<u>22,779.49</u>
<b>TOTAL EQUITY</b>	<u>105,230.50</u>

**TOTAL EQUITY** 105,230.50

**LIABILITIES AND EQUITY** 105,230.50

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Calgary Association of Legal Administrators  
Income Statement 04/01/2016 to 01/16/2017

REVENUE

REVENUE

Membership Fees	24,213.00
Sponsorship	88,748.30
Salary Survey	12,000.00
Golf Tournament	6,510.00
Interest	331.88
Cancellation Fees	20.00
Miscellaneous Income	75.00
<b>TOTAL REVENUE</b>	<u>131,898.18</u>

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EXPENSE

EXPENSES

Bank Charges/Interest	205.68
Educational Meetings	13,707.01
Annual General Meeting	2,648.81
Travel - ALA	10,798.74
Managing Partners Luncheon	171.37
Golf Tournament	15,275.56
Speaker Fees	3,150.00
Board Meetings	5,291.25
Hosting/Committee Appreciation	2,732.18
Salary Survey	4,087.87
Subsection Luncheons	3,659.14
Travel - CLI	19,522.48
Miscellaneous	213.59
Charitable Giving	891.45
Christmas Lunch	10,057.66
Stampede Function	3,024.38
Spring Fling	100.00
Conference Scholarships	7,110.21
Promotional items	4,882.87
Website Costs	1,588.44
<b>TOTAL EXPENSES</b>	<u>109,118.69</u>

<b>TOTAL EXPENSE</b>	<u>109,118.69</u>
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<b>NET INCOME</b>	<u>22,779.49</u>
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