

Calgary Association of Legal Administrators							
BUDGET to ACTUAL							
14-Jun-16							
For the Year 2016/2017							
		2016/17			2015/16		
		BUDGET	Actual	Over/Under Budget	Budget	Actual	Over/Under Budget
Opening Operating Bank Balance		31,471.41	99,945.98		50,916.05	31,471.41	
Opening Savings Account Balance	GL Acct.	50,979.60	51,310.97		50,575.00	50,979.60	
Membership Fees	4100	24,000.00	21,200.00	2,800.00	24,000.00	23,572.00	428.00
Business Partner Sponsorship	4110	70,000.00	67,633.00	2,367.00	63,000.00	64,000.00	-1,000.00
Salary Survey	4120	12,000.00	0.00	12,000.00	12,000.00	13,300.00	-1,300.00
Golf Tournament	4130	7,000.00	0.00	7,000.00	5,000.00	See Retreat Rev.	
Interest	4170	500.00	331.43	168.57	575.00	405.36	169.64
Guest Fees	4160	0.00	0.00	0.00	0.00		0.00
Cancellation Fees	4180	0.00	0.00	0.00	0.00		0.00
Miscellaneous Income	4190	0.00	75.00	-75.00	0.00		0.00
CALA/ELOMA Retreat	4200	0.00	0.00	0.00	15,000.00	14,799.00	201.00
<b>TOTAL REVENUE</b>		<b>113,500.00</b>	<b>89,239.43</b>	<b>24,260.57</b>	<b>119,575.00</b>	<b>116,076.36</b>	
<b>TOTAL CASH</b>		<b>195,951.01</b>	<b>240,496.38</b>	<b>24,260.57</b>	<b>221,066.05</b>	<b>198,527.37</b>	<b>-1,501.36</b>
Bank Charges/Interest	5050	250.00	170.68	79.32	50.00	204.85	-154.85
Educational/Business Meetings	5100	20,000.00	2,846.56	17,153.44	22,000.00	1,657.35	20,342.65
Fall Networking Event	5120	10,000.00	0.00	10,000.00	5,000.00		5,000.00
AGM (Prior Year)	5105	6,000.00	2,648.81	3,351.19	6,000.00	4,352.99	1,647.01
ALA Conference - Travel and Registration	5130	15,000.00	0.00	15,000.00	7,000.00	11,823.44	-4,823.44
Managing Partner Lunch	5140	5,000.00	0.00	5,000.00	10,000.00	5,194.55	4,805.45
Golf Tournament (Incl. Next Year Deposit)	5150	18,000.00	51.92	17,948.08	18,000.00	19,927.50	-1,927.50
Speaker Fees	5160	22,000.00	0.00	22,000.00	20,000.00	16,015.48	3,984.52
Board Meetings & Know Your Members	5180	5,000.00	2,818.23	2,181.77	5,000.00	4,237.00	763.00
Hosting/Committee Appreciation	5185	3,000.00	500.00	2,500.00	2,000.00	300.00	1,700.00
Salary Survey	5190	4,300.00	337.87	3,962.13	4,300.00	4,050.00	250.00
Subsection Luncheons	5195	6,000.00	406.10	5,593.90	5,000.00	4,500.22	499.78
CLI - Travel and Registration	5200	20,000.00	6,908.08	13,091.92	16,000.00	12,361.47	3,638.53
Miscellaneous	5210	1,000.00	80.59	919.41	1,000.00	917.88	82.12
Community Challenge	5215	3,000.00	0.00	3,000.00	3,000.00	2,203.48	796.52
Charitable Giving (not Comm.Challenge)	5215	0.00	891.45	-891.45	0.00		0.00
Christmas Social	5220	12,000.00	0.00	12,000.00	12,000.00	11,877.22	122.78
Stampede Function	5222	6,000.00	1,094.31	4,905.69	5,000.00	5,451.54	-451.54
Spring Fling (Business Partner Event)	5226	10,000.00	100.00	9,900.00	10,000.00	6,659.95	3,340.05
Conference Scholarships (RLC & National)	5250	10,000.00	0.00	10,000.00	10,000.00	2,000.00	8,000.00
Promotional Items (CALA branded Items)	5275	5,000.00	1,202.25	3,797.75	5,000.00	2,289.38	2,710.62
Website Costs	5280	4,000.00	377.00	3,623.00	4,000.00	786.10	3,213.90
CALA/ELOMA Retreat	5285	0.00	0.00	0.00	35,000.00	18,306.00	16,694.00
Region 5 Expenses/Rebranding	5290	0.00	0.00	0.00	5,000.00		5,000.00
				0.00			
<b>TOTAL EXPENSES</b>		<b>185,550.00</b>	<b>20,433.85</b>	<b>165,116.15</b>	<b>210,350.00</b>	<b>135,116.40</b>	<b>75,233.60</b>
<b>NET CASH BALANCE</b>		<b>10,401.01</b>	<b>220,062.53</b>	<b>-140,855.58</b>	<b>10,716.05</b>	<b>63,410.97</b>	<b>-76,734.96</b>

Calgary Association of Legal Administrators  
Balance Sheet As at 06/14/2016

ASSET

CURRENT ASSETS

Royal Bank Chequing Account	99,945.98
Royal Bank GIC Accounts - 25	0.00
Royal Bank GIC Accounts - 26	0.00
Royal Bank GIC - 27	51,310.97
Prepaid Expenses	0.00
Accounts Receivable	0.00
Accounts Receivable - written off	0.00
<b>TOTAL CURRENT ASSETS</b>	<u>151,256.95</u>

<b>TOTAL ASSET</b>	<u><u>151,256.95</u></u>
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LIABILITY

<b>TOTAL LIABILITY</b>	<u>0.00</u>
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EQUITY

EQUITY

Retained Earnings	82,451.01
Current Earnings	<u>68,805.94</u>
<b>TOTAL EQUITY</b>	<u>151,256.95</u>

<b>TOTAL EQUITY</b>	<u>151,256.95</u>
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<b>LIABILITIES AND EQUITY</b>	<u><u>151,256.95</u></u>
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Generated On: 06/11/2016

Calgary Association of Legal Administrators  
 General Ledger Report 04/01/2016 to 06/14/2016  
 Sorted by: Date

	Date	Comment	Source #	JE#	Debits	Credits	Balance	
<b>1100 Royal Bank Chequing Account</b>							31,471.41	Dr
	04/01/2016	McCambley/ALA Nat'l Donation Silent Auction/I-Watch	C-1532	J1	0.00	891.45	30,579.96	Dr
	04/01/2016	Lexicon Management Ltd.	1533	J4	0.00	718.71	29,861.25	Dr
	04/01/2016	Palomino Smokehouse	1534	J5	0.00	1,094.31	28,766.94	Dr
	04/01/2016	deposit interest	Deposit	J14	0.03	0.00	28,766.97	Dr
	04/13/2016	Jerry-Lynn Fossenier	1535	J8	0.00	2,127.85	26,639.12	Dr
	04/13/2016	Hall of Fame Awards & Promotions Inc.	1536	J9	0.00	1,202.25	25,436.87	Dr
	04/13/2016	McIntyre Avenue Cafe	1537	J10	0.00	49.61	25,387.26	Dr
	04/15/2016	Tami White	1538	J11	0.00	100.00	25,287.26	Dr
	04/15/2016	Call Oppenheim	1539	J12	0.00	228.00	25,059.26	Dr
	04/15/2016	Jerry-Lynn Fossenier	1540	J13	0.00	2,648.81	22,410.45	Dr
	04/23/2016	Business Sponsors and trust safety	Deposit	J2	54,708.33	0.00	77,118.78	Dr
	04/23/2016	Memberships	Deposit	J3	16,875.00	0.00	93,993.78	Dr
	04/29/2016	service fee	Debit	J15	0.00	9.00	93,984.78	Dr
	05/02/2016	Deposit Interest	Deposit	J31	0.03	0.00	93,984.81	Dr
	05/04/2016	RBC Royal Bank - cheque printing charge	Debit	J30	0.00	155.68	93,829.13	Dr
	05/12/2016	Jeanelle Crosser	1541	J16	0.00	2,659.24	91,169.89	Dr
	05/12/2016	Warren Benson Amantea	1542	J17	0.00	347.06	90,822.83	Dr
	05/12/2016	Hotel Arts	1543	J18	0.00	999.86	89,822.97	Dr
	05/13/2016	Holli McVean	1544	J19	0.00	1,141.74	88,681.23	Dr
	05/13/2016	Jerry-Lynn Fossenier	1545	J20	0.00	503.39	88,177.84	Dr
	05/16/2016	Jerry-Lynn Fossenier	1546	J21	0.00	662.71	87,515.13	Dr
	05/16/2016	Sharon Harris	1547	J22	0.00	1,180.59	86,334.54	Dr
	05/16/2016	Beaumont Church	1548	J23	0.00	80.59	86,253.95	Dr
	05/16/2016	Stikeman Elliott	1549	J24	0.00	1,009.15	85,244.80	Dr
	05/19/2016	BDP Office Services LP	1550	J25	0.00	210.00	85,034.80	Dr
	05/19/2016	Britelink Information Systems	1551	J26	0.00	125.00	84,909.80	Dr
	05/19/2016	Rose LLP	1552	J27	0.00	196.10	84,713.70	Dr
	05/19/2016	Mathieson & Hewitt	1553	J28	0.00	252.00	84,461.70	Dr
	05/31/2016	RBC Royal Bank	Debit	J32	0.00	6.00	84,455.70	Dr
	06/08/2016	Memberships, business sponsorships and reimburse from Crossier for Hotel Ar	Deposit	J29	17,825.00	0.00	102,280.70	Dr
	06/09/2016	Karryn Mysyk	1554	J33	0.00	1,139.68	101,141.02	Dr
	06/10/2016	Tami White	1555	J34	0.00	1,082.86	100,058.16	Dr
	06/10/2016	Diana Pahl (BD&P)	1556	J35	0.00	51.92	100,006.24	Dr
	06/14/2016	Call Margolus	1557	J36	0.00	60.26	99,945.98	Dr
					89,408.39	20,933.82		
<b>1200 Royal Bank GIC Accounts - 25</b>							0.00	Dr
<b>1220 Royal Bank GIC Accounts - 26</b>							0.00	Dr
<b>1250 Royal Bank GIC - 27</b>							50,979.60	Dr
	06/03/2016	GIC Interest	Deposit	J37	331.37	0.00	51,310.97	Dr
<b>1300 Prepaid Expenses</b>							0.00	Dr
<b>1400 Accounts Receivable</b>							0.00	Dr
<b>1401 Accounts Receivable - written off</b>							0.00	Dr
<b>2400 Accounts Payable</b>							0.00	Cr
<b>3100 Retained Earnings</b>							82,451.01	Cr
<b>4100 Membership Fees</b>							0.00	Cr
	04/23/2016	Memberships	Deposit	J3	0.00	16,875.00	16,875.00	Cr
	06/08/2016	Memberships, business sponsorships and reimburse from Crossier for Hotel Ar	Deposit	J29	0.00	4,325.00	21,200.00	Cr
					0.00	21,200.00		
<b>4110 Sponsorship</b>							0.00	Cr
	04/23/2016	Business Sponsors and trust safety	Deposit	J2	0.00	54,633.33	54,633.33	Cr
	06/08/2016	Memberships, business sponsorships and reimburse from Crossier for Hotel Ar	Deposit	J29	0.00	13,000.00	67,633.33	Cr
					0.00	67,633.33		
<b>4120 Salary Survey</b>							0.00	Cr

4130 Golf Tournament							0.00	Cr
4140 Ref. Manual Advertising							0.00	Cr
4150 Newsletter Advertising							0.00	Cr
4160 Guest Fees							0.00	Cr
4170 Interest							0.00	Cr
	04/01/2016	deposit interest	Deposit	J14	0.00	0.03	0.03	Cr
	05/02/2016	Deposit Interest	Deposit	J31	0.00	0.03	0.06	Cr
	06/03/2016	GIC Interest	Deposit	J37	0.00	331.37	331.43	Cr
					0.00	331.43		
4180 Cancellation Fees							0.00	Cr
4190 Miscellaneous Income							0.00	Cr
	04/23/2016	Business Sponsors and trust safety	Deposit	J2	0.00	75.00	75.00	Cr
4200 CALAIELOMA Retreat							0.00	Cr
5050 Bank Charges/Interest							0.00	Dr
	04/29/2016	service fee	Debit	J15	9.00	0.00	9.00	Dr
	05/04/2016	RBC Royal Bank - cheque printing charge	Debit	J30	155.68	0.00	164.68	Dr
	05/31/2016	RBC Royal Bank	Debit	J32	6.00	0.00	170.68	Dr
					170.68	0.00		
5060 Bad Debt							0.00	Dr
5100 Educational Meetings							0.00	Dr
	04/01/2016	Lexicon Management Ltd.	1533	J4	718.71	0.00	718.71	Dr
	04/13/2016	Jerry-Lynn Fossenier	1535	J8	2,127.85	0.00	2,846.56	Dr
					2,846.56	0.00		
5105 Annual General Meeting							0.00	Dr
	04/15/2016	Jerry-Lynn Fossenier	1540	J13	2,648.81	0.00	2,648.81	Dr
5110 GALA							0.00	Dr
5120 Fall Networking Event							0.00	Dr
5130 Travel - ALA							0.00	Dr
5140 Managing Partners Luncheon							0.00	Dr
5150 Golf Tournament							0.00	Dr
	06/10/2016	Diana Pahl (BD&P)	1556	J35	51.92	0.00	51.92	Dr
5160 Speaker Fees							0.00	Dr
5170 Telephone Seminars							0.00	Dr
5180 Board Meetings							0.00	Dr
	05/12/2016	Jeanelle Crosser	1541	J16	2,159.24	0.00	2,159.24	Dr
	05/12/2016	Hotel Arts	1543	J18	999.86	0.00	3,159.10	Dr
	05/13/2016	Jerry-Lynn Fossenier	1545	J20	114.33	0.00	3,273.43	Dr
	06/08/2016	Memberships, business sponsorships and reimburse from Crossier for Hotel Ar	Deposit	J29	0.00	500.00	2,773.43	Dr
	06/09/2016	Karryn Mysyk	1554	J33	44.80	0.00	2,818.23	Dr
					3,318.23	500.00		
5185 Hosting/Committee Appreciation							0.00	Dr
	05/12/2016	Jeanelle Crosser	1541	J16	500.00	0.00	500.00	Dr
5190 Salary Survey							0.00	Dr
	04/13/2016	McIntyre Avenue Cafe	1537	J10	49.81	0.00	49.81	Dr
	04/15/2016	Calí Oppenheim	1539	J12	228.00	0.00	277.61	Dr
	06/14/2016	Call Margolus	1557	J36	60.26	0.00	337.87	Dr
					337.87	0.00		

5195 Subsection Luncheons							0.00	Dr
	05/19/2016	BDP Office Services LP	1550	J25	210.00	0.00	210.00	Dr
	05/19/2016	Rose LLP	1552	J27	196.10	0.00	406.10	Dr
					406.10	0.00		
5200 Travel - CLI							0.00	Dr
	05/12/2016	Warren Benson Amantea	1542	J17	347.06	0.00	347.06	Dr
	05/13/2016	Holli McVean	1544	J19	1,141.74	0.00	1,488.80	Dr
	05/13/2016	Jerry-Lynn Fossenier	1545	J20	389.06	0.00	1,877.86	Dr
	05/16/2016	Jerry-Lynn Fossenier	1546	J21	662.71	0.00	2,540.57	Dr
	05/16/2016	Sharon Harris	1547	J22	1,180.59	0.00	3,721.16	Dr
	05/16/2016	Stikeman Elliott	1549	J24	1,009.15	0.00	4,730.31	Dr
	06/09/2016	Karryn Mysyk	1554	J33	1,094.88	0.00	5,825.19	Dr
	06/10/2016	Tami White	1555	J34	1,082.86	0.00	6,908.05	Dr
					6,908.05	0.00		
5202 VOID/Travel - National Conferences							0.00	Dr
5204 VOID/Travel - Regional Conferences							0.00	Dr
5210 Miscellaneous							0.00	Dr
	05/16/2016	Beaumont Church	1548	J23	80.59	0.00	80.59	Dr
5215 Charitable Giving							0.00	Dr
	04/01/2016	McCambley/ALA Nat'l Donation Silent Auction/I-Watch	C-1532	J1	891.45	0.00	891.45	Dr
5220 Christmas Lunch							0.00	Dr
5222 Stampede Function							0.00	Dr
	04/01/2016	Palomino Smokehouse	1534	J5	1,094.31	0.00	1,094.31	Dr
5225 Vendor's Fair							0.00	Dr
5226 Spring Fling							0.00	Dr
	04/15/2016	Tami White	1538	J11	100.00	0.00	100.00	Dr
5230 Newsletter Costs							0.00	Dr
5240 Reference Manual Costs							0.00	Dr
5250 Conference Scholarships							0.00	Dr
5255 U of C Bursary/Award							0.00	Dr
5260 Board Purchases							0.00	Dr
5270 Vendor Appreciation							0.00	Dr
5275 Promotional items							0.00	Dr
	04/13/2016	Hall of Fame Awards & Promotions Inc.	1536	J9	1,202.25	0.00	1,202.25	Dr
5280 Website Costs							0.00	Dr
	05/19/2016	Britelink Information Systems	1551	J26	125.00	0.00	125.00	Dr
	05/19/2016	Mathieson & Hewitt	1553	J28	252.00	0.00	377.00	Dr
					377.00	0.00		
5285 CALAIELOMA Retreat							0.00	Dr
5290 Region 5 Expenses							0.00	Dr